**APPLICATION for EMPLOYMENT**

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| Post applied for |  |
| Date applied |  |
| Title (Mr/Mrs) |  |
| **Full Name** |  |
| **Male/Female** |  |
| **Address** |  |
| **Telephone No.** |  |
| **Mobile No.** |  |
| **Date of Birth** |  |
| **Present Occupation** |  |
| **Pin no.?** | Date of expiry |
| **How Long have you worked there** |  |
| **Notice required** |  |
| **Reasons for leaving** |  |
| **Reasons for this application** |  |

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| **Previous Work experience**  **(please detail all employment over the last 5 years with dates and brief job description)** |  |

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| **Qualifications**  **Training Achieved** |  |
| **References** | If employed, please give current employer.  Please give 2 names & addresses |
| **Reference 1** | May we contact them YES/NO |
| **Reference 2** | May we contact them YES/NO |

**REHABILITATION OF OFFENDERS ACT 1974 (EXEMPTIONS) ORDER 1975**

Under the above act applications for a post in a Residential Home are required to disclose any previous convictions, including those which may be considered “spent”.

Information about any conviction will be treated in the utmost confidence and will only be considered in relation to this application.

**Have you ever had a Criminal conviction? Yes/No**

(Including “spent” convictions under this meaning of the Rehabilitation of Offenders Act 1974)

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| If “yes “please give details: |

Successful candidates will be asked to apply for an Enhanced Disclosure from the Criminal Records Bureau. For further information about the Disclosure scheme see [www.disclosure.gov.uk](http://www.disclosure.gov.uk)